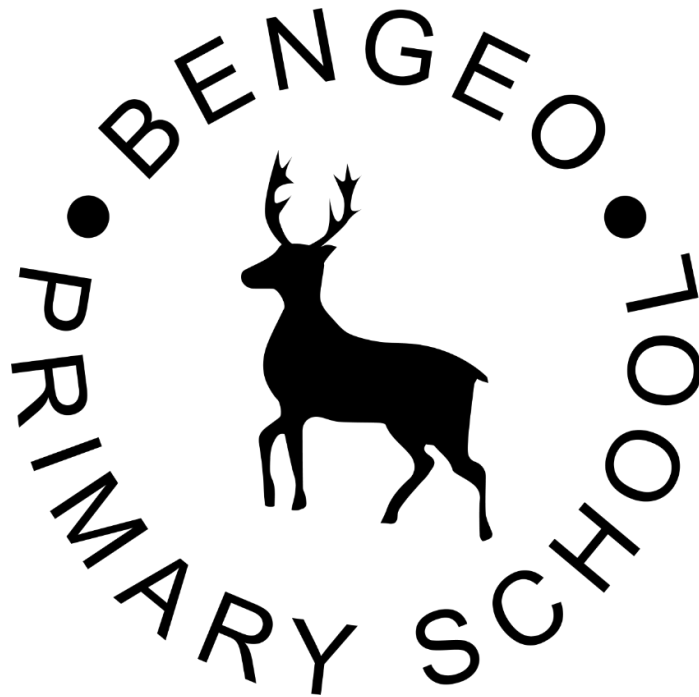


BENGEO PRIMARY SCHOOL



Parent Code of Conduct policy

Reviewed: Autumn 2026

Author: Headteacher

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1. Purpose and scope

At Bengoe, we are a happy school community where children develop the curiosity, resilience, passion and knowledge to achieve and thrive.

At Bengoe primary School we believe it's important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)

2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- Be committed to support the school's vision, ethos and values,
- Encourage my child to demonstrate a positive attitude towards our diverse, multi-cultural society,
- Encourage my child to try their best so they can reach their full potential,
- Be committed to ensure that my child achieves a high level of attendance and not take children out of school during term time. I understand that holiday requests during term time will only be authorised in exceptional circumstances,
- Ensure that each day my child is punctual, properly equipped and ready to learn,
- Ensure that my child wears the correct school uniform and brings their PE kit to school where necessary,
- Inform the school if my child is absent by telephone or email every day that they are absent with a clear explanation of why they are absent,
- Raise any concerns or problems that might affect my child's ability to learn or behave appropriately,
- Collaborate with the school in order to achieve the best outcomes for my child,
- Support my child to complete homework tasks and read for at least 10 minutes daily,
- Attend meetings with my child's teacher and other staff, aiming to be positive and productive, working towards moving my child on in their learning and supporting their wellbeing,

- Support the school to make sure my child maintains good behaviour,
- Respect that we have a smart phone free site and not use a smart phone on school premises,
- Treat all members of the school community with care and respect face to face, in meetings, by correspondence and on social media,
- Support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset or offend any member of the school community,
- Not take photos at school events in order to ensure that all children are kept safe,
- Understand that I should communicate with staff during core school hours, and although they may at times respond outside of those hours, I can't always expect that,
- Read and follow the school's policies,
- Read all communications sent home by the school and respond where necessary.
- Share any information about my child's special educational needs, disabilities, or additional support requirements with the school, and work collaboratively with staff to ensure my child receives appropriate support.
- Inform the school immediately of any medical conditions, allergies, dietary requirements, or medication needs my child has, and ensure this information is kept up to date throughout their time at school,
- Provide the school with at least two emergency contact details and inform the school immediately of any changes to parent/carer, emergency contact details, or home address.
- Work collaboratively with all school staff in the best interests of my child and the wider school community.
- Seek peaceful and constructive solutions when issues arise.
- Take responsibility for managing my child's behaviour, particularly in public areas of the school, to ensure a safe and respectful environment for all.
- Contact the appropriate member of staff when I have concerns, following the school's communication procedures.

3. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Swearing, or using offensive language
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences)
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- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- Smoking, vaping or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Damaging or destroying school property.

- Bringing dogs onto the school premises (other than guide dogs)

4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent
- Invite the parent in to school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from the Local Authority regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning a parent from the school site.

5. Social Media

1 Parental Use of WhatsApp

We understand that many parents use WhatsApp or similar messaging apps to communicate with one another. While we support positive and constructive communication between parents, we ask that WhatsApp groups are used respectfully and responsibly.

Specifically:

- Please avoid using WhatsApp to discuss issues or concerns about the school, staff or other children.
- If you have a concern, contact the school directly via the appropriate channels.
- Do not use WhatsApp to share unverified information or spread negativity.
- Respect the privacy of others, including refraining from naming children or sharing sensitive incidents.

WhatsApp groups should never be used as a platform for complaints, criticisms or debates that could be divisive or inflammatory. Concerns raised in these forums should be redirected through school communication channels so they can be resolved constructively.

2 Inappropriate Use of Social Network Sites

Social media websites are being used increasingly to fuel campaigns and complaints against schools, headteachers, school staff, and, in some cases, other parents or pupils. The Department for Education, Government, and governors of Bengoe Primary School consider the use of social media websites being used in this way as unacceptable.

Any concerns you may have about the school or your child/children must be made through the appropriate channels: by speaking to the class teacher, the headteacher, or the chair of governors. Here they will be dealt with fairly, appropriately and effectively for all concerned.

3 Libelous or Defamatory Posts

In the event that any parent/carers or pupil is found to be posting libelous or defamatory comments on social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about what content can be posted and provide mechanisms to report content that breaches these terms. The school also expects that any parent/carers or pupil removes such comments immediately.

4 Cyber Bullying

We take the use of cyberbullying very seriously, whether by a child or a parent, to publicly humiliate another individual by inappropriate social media entry. This will be treated as a serious incident of school bullying. The school will also consider its legal options to deal with any misuse of social networking and other sites.